



Town of Groton, Connecticut

Meeting Minutes

Town Council

45 Fort Hill Road
Groton, CT 06340-4394
Town Clerk 860-441-6640
Town Manager
860-441-6630

Mayor James L. Streeter, Councilors Bruce S. Flax, Bill Johnson, Catherine Kolnaski, Deborah B. Monteiro, Frank O'Beirne, Jr., Deborah L. Peruzzotti, Paulann H. Sheets, and Harry A. Watson

Tuesday, November 1, 2011

7:30 PM

Town Hall Annex - Community Room 1

REGULAR MEETING

I. ROLL CALL

Mayor Streeter called the meeting to order at 7:31 p.m.

Members Present: Mayor Streeter, Councilor Flax, Councilor Johnson, Councilor Kolnaski, Councilor Monteiro, Councilor O'Beirne, Jr., Councilor Peruzzotti, Councilor Sheets and Councilor Watson

Also present were Town Manager Mark Oefinger, Town Clerk Betsy Moukawsher and Office Assistant Lori Watrous.

II. SALUTE TO THE FLAG

The Salute to the Flag was led by Chuck Potter.

III. RECOGNITION, AWARDS & MEMORIALS

Portrait of Morton Plant

Town Clerk Betsy Moukawsher presented a portrait of the late Morton Plant to the Town of Groton. The portrait is the work of her husband, Tom Moukawsher, and can be viewed in the Town Clerk's Office.

Special Recognition for Councilors

Mayor Streeter thanked Councilors who served this term and gave them a gift in appreciation of their service. He stated that Councilors conducted themselves in a mature, professional manner and made decisions in the best interest of the Town. The Mayor also extended his thanks to the Town Manager and Town staff for their support.

IV. RECEIPT OF CITIZENS' PETITIONS, COMMENTS AND CONCERNS

Mark Nickerson, business owner at 301 Route 12, resides in East Lyme where he is a Deputy Selectman. As a business owner on Route 12, Mr. Nickerson stated that 90-95% of the property owners on Route 12 show a pride of ownership, but a few properties are vacant, overgrown, and potentially hazardous. He urged the Council to move forward with the blight ordinance.

V. RESPONSES TO CITIZENS' PETITIONS, COMMENTS AND CONCERNS

Councilor Watson stated that he has had calls from residents on Pleasant Valley Road echoing Mr. Nickerson's comments. He noted that public information sessions will be scheduled.

VI. CONSENT CALENDAR

a. Approval of Minutes

2011-0210 Approval of Minutes (Town Council)

RESOLUTION ACCEPTING TOWN COUNCIL MINUTES

RESOLVED, that the minutes of the Town Council meeting of October 18, 2011 are hereby accepted and approved.

This Matter was Adopted on the Consent Calendar.

b. Administrative Items

2011-0207 Special Trust Fund Contributions**RESOLUTION ACCEPTING CONTRIBUTIONS TO SPECIAL TRUST FUNDS**

RESOLVED, that the Town Council hereby accepts contributions to the Town as follows:

Various Donations - \$533.91 - Groton Utilities Energy Assistance Program

This Matter was Adopted on the Consent Calendar.

c. Deletions from the Town Council Referral List**2006-0305 Community Wide Fire Protection Analysis**

This Matter was Deleted from Referral List - No further action on the Consent Calendar.

2008-0156 Honoring the Service of Groton Residents in Afghanistan and Iraq

This Matter was Deleted from Referral List - No further action on the Consent Calendar.

2009-0206 Preparation of Town Ethics Ordinance

This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.

2009-0242 Town-Wide Property Maintenance Code

This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.

2010-0037 Accidents at the Route 184/Route 27 Intersection

This Matter was Deleted from Referral List - No further action on the Consent Calendar.

2010-0050 Town-Wide Residential Trash Collection

This Matter was Deleted from Referral List - No further action on the Consent Calendar.

2010-0104 City of Groton Highway and Police Vehicle Auction Proceeds

This Matter was Deleted from Referral List - No further action on the Consent Calendar.

2010-0112 Joint Meeting with Economic Development Commission

This Matter was Deleted from Referral List - No further action on the Consent Calendar.

2010-0124 Review of Town Council Goals

This Matter was Deleted from Referral List - No further action on the Consent Calendar.

2011-0027 Parks and Recreation Master Plan Committee Progress Report

This Matter was Deleted from Referral List - No further action on the Consent Calendar.

2011-0079 Tax Abatement Program for Surviving Spouse of a Police Officer

This Matter was Deleted from Referral List - No further action on the Consent Calendar.

2011-0201 Appointment of Jeff Williams to the Jabez Smith House Committee

This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.

2011-0203 Refunding Prior Years' Bonds (Part 1)

This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.

2011-0204 Noank School Reuse Task Force - Update

This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.

2011-0208 Refunding Prior Years' Bonds (Part 2)

This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.

2011-0209 Establishment of the Energy, Efficiency and Conservation Committee

This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.

Passed The Consent Calendar

A motion was made by Councilor Watson, seconded by Councilor Kolnaski, to adopt the Consent

Calendar, including all the preceding items marked as having been adopted on the Consent Calendar.
The motion carried unanimously

VII. COMMUNICATION REPORTS (Other than Committee Reports)

a. Town Councilors

Councilors received emails regarding the Fitch Senior High School baseball field and the ethics report.

Councilor Johnson and Councilor Kolnaski attended the swearing-in ceremony for newly appointed Police Chief Crowley and Deputy Police Chief Smith.

Councilor Watson and Mayor Streeter attended the Dr. Martin Luther King, Jr. Scholarship Trust Fund Dinner.

2011-0213 Zoning Regulation Amendment Inquiry

ZONING REGULATION AMENDMENT INQUIRY

A referral was requested to investigate an amendment to Zoning Regulations that ties the ability or lack of ability of the Zoning Commission to deny a permit to whether it was recommended for a permit by Town staff.

a. Town Councilors (continued)

Councilor Flax attended a Board of Education meeting.

Mayor Streeter attended a Military Appreciation Breakfast.

b. Clerk of the Representative Town Meeting

The Town Clerk stated that the next RTM meeting will be on November 9, 2011, at the Senior Center.

c. Clerk of the Council

The Town Clerk noted that municipal elections will be held on November 8, 2011. She stated that the Governor has issued an extension for voter registration until noon on Monday, November 7, 2011. Those who have newly acquired the right to vote through recently turning 18, citizenship, or recently moving to town, may register until 5:00 p.m. November 7, 2011. Absentee ballots are available from the Town Clerk's Office.

d. Town Manager

The Town Manager stated that in anticipation of refunding bonds, Moody's and Fitch will both hold bond rating sessions on November 8, 2011. Mr. Oefinger noted that the Jabez Smith House Committee will host "A Revolutionary Thanksgiving" on November 6, 2011.

The Town Manager announced that there will be a test of the federal Emergency Alert System on November 9, 2011, at 2:00 p.m. The alarm will be sounded simultaneously on television, radio, and local sirens for up to 3-1/2 minutes. There will be an audio message stating that it is a test.

e. Town Attorney

No report.

VIII. COMMITTEE REPORTS

a. Community & Cultural Development - Chairman Peruzzotti

No meeting, no report.

b. Economic Development - Chairman Johnson

No meeting, no report.

c. Education/Health & Social Services - Chairman Kolnaski

No meeting, no report.

d. Environment/Energy - Chairman Sheets

No meeting, no report.

e. Finance - Chairman O'Beirne

No meeting, no report.

f. Personnel/Appointments/Rules - Chairman Flax

No meeting, no report.

g. Public Safety - Chairman Monteiro

No meeting, no report.

h. Public Works/Recreation - Chairman Watson

No meeting, no report.

i. Committee of the Whole - Mayor Streeter

Mayor Streeter noted that the resolutions on tonight's agenda are a result of the Committee of the Whole meeting.

IX. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

2009-0206 Preparation of Town Ethics Ordinance

RESOLUTION ACCEPTING CODE OF ETHICS TASK FORCE REPORT AND DRAFT CODE OF ETHICS

WHEREAS, Section 3.5.3 of the Town Charter calls for the Town Council to establish by ordinance a Code of Ethics and an Ethics Commission, and

WHEREAS, on August 4, 2009 the Town Council established the Ethics Subcommittee (renamed the Code of Ethics Task Force on December 15, 2009) to prepare and present to the Committee of the Whole a draft municipal code of ethics and a proposed policy and structure for a Town Ethics Commission, and

WHEREAS, the Town Council Committee of the Whole reviewed and commented on a report and draft code that was subsequently revised by the Code of Ethics Task Force and resubmitted to the Committee of the Whole for consideration on October 25, 2011, now therefore be it

RESOLVED, that the Town Council accepts the Code of Ethics Task Force Report dated September 7, 2010 and the Supplemental Report dated September 19, 2011, and be it further

RESOLVED, that the Town Council forwards the (revised) Draft Code of Ethics to the Town Attorney for review so that the document can then be forwarded to affected boards, commissions, and agencies for their consideration and comment.

A motion was made by Councilor Sheets, seconded by Councilor Watson, that this matter be Adopted.

Councilor O'Beirne asked whether revisions have been made to the report since the last Committee of the Whole meeting.

The Town Manager stated that to his knowledge no changes have been made to the draft report, but the Town Attorney will also receive all Councilor comments and Committee of the Whole minutes regarding the draft report.

The motion carried unanimously

2009-0242 Town-Wide Property Maintenance Code**RESOLUTION SUPPORTING PUBLIC INFORMATION SESSIONS ON A TOWN-WIDE BLIGHT ORDINANCE**

WHEREAS, the Town Council Committee of the Whole referred consideration of a Town-wide Property Maintenance Code to the Public Works/Recreation Committee in June 2010, and

WHEREAS, the Public Works/Recreation Committee met with Office of Planning and Development Services (OPDS) staff on a number of occasions to discuss the Town's experience with the Property Maintenance Code in the Fort Hill Homes Neighborhood Revitalization Zone and other considerations, and

WHEREAS, in response to those discussions the OPDS staff developed a preliminary draft of a Town-wide Blight Ordinance and recommended that a public outreach effort precede adoption of any such ordinance, and

WHEREAS, the Public Works/Recreation Committee referred the draft Blight Ordinance and recommended approach to the Committee of the Whole for consideration, now therefore be it

RESOLVED, that the Town Council supports conducting public information and listening sessions to educate citizens and assess support for, and final development of, a Town-wide Blight Ordinance.

A motion was made by Councilor Watson, seconded by Councilor Peruzzotti, that this matter be Adopted.

While Councilor Johnson will vote for this resolution, he is concerned that taxes will be spent on enforcement and he does not agree with the punishment for offenders.

The motion carried unanimously

2011-0201 Appointment of Jeff Williams to the Jabez Smith House Committee**RESOLUTION APPOINTING JEFF WILLIAMS TO THE JABEZ SMITH HOUSE COMMITTEE**

WHEREAS, the Town Manager chooses to appoint Jeff Williams to the Jabez Smith House Committee, and

WHEREAS, appointments to the Jabez Smith House Committee by the Town Manager require the formal consent of the Town Council, now therefore be it

RESOLVED, that Jeff Williams, 307 Virgo Drive, is hereby appointed to the Jabez Smith House Committee for a term expiring 09/07/14.

A motion was made by Councilor Peruzzotti, seconded by Councilor Watson, that this matter be Adopted.

The motion carried unanimously

2011-0203 Refunding Prior Years' Bonds (Part 1)

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$20,000,000 REFUNDING BONDS FOR PAYMENT OF THE OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON ANY PORTION OF THE TOWN OF GROTON'S \$5,700,000 GENERAL OBLIGATION BONDS, ISSUE OF 2002, \$5,005,000 GENERAL OBLIGATION BONDS, ISSUE OF 2005, \$16,570,000 GENERAL OBLIGATION BONDS, ISSUE OF 2006, \$15,500,000 GENERAL OBLIGATION BONDS, ISSUE OF 2007, AND \$4,300,000 GENERAL OBLIGATION BONDS, ISSUE OF 2008 - LOT A; AND COSTS RELATED THERETO

(a) That the Town of Groton issue its refunding bonds, in an amount not to exceed TWENTY MILLION DOLLARS (\$20,000,000), the proceeds of which are hereby appropriated: (1) to fund one or more escrows, and to apply the balance held in such escrows, together with the investment earnings thereon, to the payment in whole or in part, as to be determined by the Town Manager and the Director of Finance of the Town, of the outstanding principal of and interest and any call premium on the Town's \$5,700,000 General Obligation Bonds, Issue of 2002 (consisting at initial issue of \$5,700,000 General Purpose Bonds), \$5,005,000 General Obligation Bonds, Issue of 2005 (consisting at initial issue of \$1,300,000 School Bonds and \$3,705,000 General Purpose Bonds), \$16,570,000 General Obligation Bonds, Issue of 2006 (consisting at initial issue of \$15,000,000 School Bonds and \$1,570,000 General Purpose Bonds), \$15,500,000 General Obligation Bonds, Issue of 2007 (consisting at initial issue of \$15,450,000 School Bonds and \$50,000 General Purpose Bonds), and \$4,300,000 General Obligation Bonds, Issue of 2008 - Lot A (consisting at initial issue of \$3,100,000 School Bonds and \$1,200,000 General Purpose Bonds), including the payment of interest accrued on said bonds to the date of payment, and (2) to pay costs of issuance of the refunding bonds authorized hereby, including legal fees, consultants' fees, trustee or escrow agent fees, underwriters' fees, net interest and other financing costs and other costs related to the payment of the outstanding bonds described above. The refunding bonds shall be issued pursuant to Section 7-370c of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town does hereby covenant and agree with the holders of the bonds that in each year while any such bonds are outstanding, it will levy and collect ad valorem taxes upon all taxable properties within the Town in an amount sufficient, with such other funds of the Town as shall be available for such purpose, to pay the interest and principal on the bonds as the same become due and payable.

(b) The Town Manager and the Director of Finance of the Town shall sign the bonds by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds. The Town Manager and the Director of Finance are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds; to provide for the keeping of a record of the bonds; to sell the bonds at public or private sale; to deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the bonds.

(c) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the refunding may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the refunding. The Town Manager and the Director of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(d) That the Town Manager and the Director of Finance are authorized to make representations and enter into written agreements for the benefit of holders of the bonds to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(e) That the Town Manager and the Director of Finance are authorized to take all other action which is necessary or desirable to enable the Town to effectuate the refunding of all or a portion of the Town's outstanding \$5,700,000 General Obligation Bonds, Issue of 2002, \$5,005,000 General Obligation Bonds, Issue of 2005, \$16,570,000 General Obligation Bonds, Issue of 2006, \$15,500,000 General Obligation Bonds, Issue of 2007, and \$4,300,000 General Obligation Bonds, Issue of 2008 - Lot A, and to issue refunding bonds authorized hereby for such purposes, including,

but not limited to, the entrance into agreements on behalf of the Town with underwriters, trustees, escrow agents and others to facilitate the issuance of the refunding bonds, the escrow of the proceeds thereof and investment earnings thereon, and the payment of the outstanding bonds in whole or in part.

(f) That the above authorization to issue refunding bonds shall lapse on June 30, 2012.

Refer to RTM under Rule 6.5.3.

A motion was made by Councilor Johnson, seconded by Councilor Peruzzotti, that this matter be Adopted and referred under Rule 6.5.3 to the Representative Town Meeting, due back on November 9, 2011.

The motion carried unanimously

2011-0208

Refunding Prior Years' Bonds (Part 2)

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$4,500,000 REFUNDING BONDS FOR PAYMENT OF THE OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON ANY PORTION OF THE TOWN OF GROTON'S \$3,000,000 GENERAL OBLIGATION SEWER BONDS, ISSUE OF 2007, AND \$3,250,000 GENERAL OBLIGATION SEWER BONDS, ISSUE OF 2008 - LOT B; AND COSTS RELATED THERETO

RESOLVED,

(a) That the Town of Groton issue its refunding bonds, in an amount not to exceed FOUR MILLION FIVE HUNDRED THOUSAND DOLLARS (\$4,500,000), the proceeds of which are hereby appropriated: (1) to fund one or more escrows, and to apply the balance held in such escrows, together with the investment earnings thereon, to the payment in whole or in part, as to be determined by the Town Manager and the Director of Finance of the Town, of the outstanding principal of and interest and any call premium on the Town's \$3,000,000 General Obligation Sewer Bonds, Issue of 2007, and \$3,250,000 General Obligation Sewer Bonds, Issue of 2008 - Lot B, including the payment of interest accrued on said bonds to the date of payment, and (2) to pay costs of issuance of the refunding bonds authorized hereby, including legal fees, consultants' fees, trustee or escrow agent fees, underwriters' fees, net interest and other financing costs and other costs related to the payment of the outstanding bonds described above. The refunding bonds shall be issued pursuant to Section 7-370c of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town does hereby covenant and agree with the holders of the bonds that in each year while any such bonds are outstanding, it will levy and collect ad valorem taxes upon all taxable properties within the Town, other than properties within the City of Groton, in an amount sufficient, with such other funds of the Town as shall be available for such purpose, to pay the interest and principal on the bonds as the same become due and payable.

(b) The Town Manager and the Director of Finance of the Town shall sign the bonds by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds. The Town Manager and the Director of Finance are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds; to provide for the keeping of a record of the bonds; to sell the bonds at public or private sale; to deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the bonds.

(c) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the refunding may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the refunding. The Town Manager and the Director of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants

as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(d) That the Town Manager and the Director of Finance are authorized to make representations and enter into written agreements for the benefit of holders of the bonds to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(e) That the Town Manager and the Director of Finance are authorized to take all other action which is necessary or desirable to enable the Town to effectuate the refunding of all or a portion of the Town's outstanding \$3,000,000 General Obligation Sewer Bonds, Issue of 2007, and \$3,250,000 General Obligation Sewer Bonds, Issue of 2008 - Lot B, and to issue refunding bonds authorized hereby for such purposes, including, but not limited to, the entrance into agreements on behalf of the Town with underwriters, trustees, escrow agents and others to facilitate the issuance of the refunding bonds, the escrow of the proceeds thereof and investment earnings thereon, and the payment of the outstanding bonds in whole or in part.

(f) That the above authorization to issue refunding bonds shall lapse on June 30, 2012.

Refer to RTM under Rule 6.5.3.

A motion was made by Councilor Monteiro, seconded by Councilor Kolnaski, that this matter be Adopted and referred under Rule 6.5.3 to the Representative Town Meeting, due back on November 9, 2011.

Councilor Sheets noted that interest rates are currently lower and there can be significant savings for the Town through this refunding effort.

The motion carried unanimously

2011-0204

Noank School Reuse Task Force - Update

RESOLUTION ACCEPTING THE REPORT AND CERTAIN RECOMMENDATIONS OF THE NOANK SCHOOL REUSE TASK FORCE

WHEREAS, the Town Council established the Noank School Reuse Task Force in May 2008 to determine the statutory and other limitations on the Noank School property; inventory community needs that could be accommodated at the Noank School; make a recommendation as to whether or not the property should be permanently disposed of as surplus or reused to meet other public needs or leased to an outside concern; and recommend a plan to solicit reuse proposals for Town Council review; and

WHEREAS, starting in October 2008 the Task Force met numerous times, received significant public input, and conducted a community-wide survey regarding the school and its potential demolition or reuse, and

WHEREAS, the Task Force presented its final report and recommendation to the Town Council in October 2011, now therefore be it

RESOLVED, that the Town Council thanks the Noank School Reuse Task Force members for their effort and accepts the final report of the Task Force, and be it further

RESOLVED, that the Town Council endorses two of the three recommendations of the Task Force, specifically 1) The [Noank School] property remain publicly owned; and 2) As a publicly owned property the Noank Fire District be given a six month time frame (from the date of this resolution) to present a plan for the school and property.

A motion was made by Councilor Flax, seconded by Councilor O'Beirne, Jr., that this matter be Adopted.

property, they should be sent in for consideration as well.

The motion carried unanimously

2011-0209

Establishment of the Energy, Efficiency and Conservation Committee

RESOLUTION ESTABLISHING THE ENERGY, EFFICIENCY AND CONSERVATION COMMITTEE

WHEREAS, the Task Force on Climate Change and Sustainable Community in its final report to the Town Council in February 2011 recommended the establishment of a permanent Task Force on Climate Change and Sustainable Community, and

WHEREAS, the Town Council agrees that it is desirable to engage knowledgeable citizens in a collaboration to investigate energy efficiency and conservation, now therefore be it

RESOLVED, that the Town Council establishes the Energy, Efficiency and Conservation Committee and authorizes the Mayor to solicit and/or make appointments to the Committee as follows:

1. A representative from Groton Utilities.
2. A representative from General Dynamics Electric Boat Division.
3. A representative from Pfizer.
4. A representative from the U.S. Submarine Base.
5. A representative from UCONN-Avery Point.
6. Two representatives from the previous Task Force on Climate Change and Sustainable Community.
7. A representative from the Town Council.
8. A representative from the RTM.
9. A representative from the Board of Education.
10. The Town Manager.
11. A representative of Planning and Development Services.
12. A representative of Public Works.

A motion was made by Councilor Kolnaski, seconded by Councilor Peruzzotti, that this matter be Adopted.

Councilors discussed whether to change the resolution to include specific goals. The Town Manager and a representative from the Town Council will be among the committee members and they are aware of the direction the committee should be taking. By consensus, the resolution was not changed, as specific goals for this committee have not been established.

The motion carried unanimously

XI. OTHER BUSINESS

Councilor Flax noted that the duration of the traffic light at the intersection of Route 1 and Fishtown Road has been longer since Hurricane Irene. The Town Manager will have the light reset.

The Town Clerk stated that there is a need for three temporary members on the Board of Assessment Appeals. She added that candidate and election information can be found on the Town website.

2011-0214

Zoning Commission Meeting Procedure Inquiry

ZONING COMMISSION MEETING PROCEDURE INQUIRY

Councilor Flax noted that Town staff was instructed to turn off the tape recorder for part of the September Zoning Commission meeting. A referral was made by Mayor Streeter to provide Councilors with the minutes from that meeting and discuss the item with the Zoning Commission Chairman.

XII. ADJOURNMENT

A motion to adjourn at 8:18 p.m. was made by Councilor Kolnaski, seconded by Councilor Flax and so voted unanimously.

Attest:

*Betsy Moukawsher, Town Clerk
Clerk of the Council*

Lori Watrous, Office Assistant